

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE COTTONWOOD WATER & SANITATION DISTRICT**

January 19, 2017

at 6:30 p.m. at 8334 Sandreed Circle, Parker, Colorado

ATTENDEES Directors present: Bill Thomas, Alyssa Kasaris, Susan Romani, Adam Perez and Steve Wasiecko. Others present: Randy Warren, Luis Tovar, Brian Wilkerson, and Kelly Conover, Mulhern MRE, Inc.; Carolyn Steffl, Moses, Wittemyer, Harrison, and Woodruff, P.C.; Melanie Goetz, Hughes & Stuart.

CONFLICT of INTEREST Upon motion duly made, seconded and unanimously carried, the statements for the Directors filed with the State of Colorado, Division of Local Governments were ratified.

THE AGENDA The Board considered the proposed agenda. Upon motion duly made by Director Thomas, seconded by Director Wasiecko and upon vote, the Board unanimously approved the agenda.

CONSENT AGENDA The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the regular meeting held December 15, 2016, approval of checks numbered 19357 through 19411 listed on the check register provided in the Board packet, authorization for staff to implement disconnection procedures on accounts listed on the delinquent list dated January 13, 2017 and ratification of Director payments made on December 22, 2016. A grammatical error was addressed in the minutes. Upon motion duly made by Director Thomas, seconded by Director Romani and upon vote, unanimously carried, the Consent Agenda was approved with the correction made to the minutes.

DIRECTOR ITEMS There were no Director's items.

PUBLIC COMMENT There was no public present.

JWPP UPDATE Randy Warren provided an update on the JWPP. The ACWWA Board approved participation in the 60% design of the BTS of \$88,000. ACWWA also approved participation in the modification of the JWPP and construction of the BTS for \$1.5MM. District and ACWWA staff met to discuss an amendment to the JWPP Operations Agreement.

Luis Tovar discussed the additional costs for the BTS proposed by CH2, an almost 20% increase. These costs result from the findings of Phase III of the BTS. CH2 proposes some mechanical revisions inside the building as well as within the BTS to recirculate the water during periods of inactivity. Staff will work with CH2 to reduce costs.

MANAGER'S REPORT

Randy Warren and Luis Tovar reviewed the items in the Manager's Report including the water main line replacement, the Ice Scouring Project, District development, the Highlands booster pump station and the WISE Local Connection.

ACTION ITEMS

Randy reviewed the Action Items listed below:

1. **Water Main Replacement** – Mulhern MRE proposes to design, permit and bid the replacement of the line that failed in November 2016. **\$21,000**
2. **WISE Local Connection** – The District would use the WISE metering vault for piping of a chemical feed for additional chlorine. The WISE Authority requested in exchange, the District provide a blow off to drain the pipeline. **\$12,900**
3. **WISE Local Connection - SCADA System** –
 - a. Browns Hill will provide the SCADA connection on the District side to allow operators to adjust for system management when WISE water is flowing. The cost of this connection is **\$19,848**.
 - b. The second component of the SCADA system is the connection to WISE water flow into the Cottonwood system. AmWest will provide these services at a cost of **\$66,783**.

Upon motion duly made by Director Thomas, seconded by Director Wasiecko, and upon vote, the Board unanimously approved the above expenditures in the amount of \$120,531.

REPORTS

Hughes & Stuart – Melanie Goetz reviewed public relations and social media activity with the Board. There were some negative comments on water quality and costs on social media that the Board feels need to be addressed. The comments were from residents of another water district. Following board discussion, Melanie and staff was directed to provide a response.

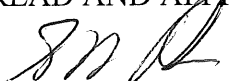
Legal Report – Carolyn Steffl discussed the status on several contracts for the District, including the CWCB, development easements, the cost share for the Highlands development and the amendment to the JWPP Operations agreement. Water court cases continue to move forward with the augmentation plan.

Randy addressed the possibility that some water providers would not be able to take the WISE water that they were subscribed to for this year. The District could offer to purchase their WISE water at a lesser cost during the high use months.

ADJOURNMENT Upon motion duly made, seconded and unanimously carried the meeting was adjourned at 7:50pm. The next regular meeting is scheduled for February 16, 2017 beginning at 6:30p.m. to be held at 8334 Sandreed Circle, Parker, CO 80134

Date: 2/16/2017

READ AND APPROVED BY THE BOARD:



~~Adam Perez, Secretary~~ Stephen Wasiecko
Vice President