

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE COTTONWOOD WATER & SANITATION DISTRICT**

August 17, 2017

at 6:30 p.m. at 8334 Sandreed Circle, Parker, Colorado

ATTENDEES Directors present: Alyssa Kasaris, Bill Thomas, Adam Perez and Steve Wasiecko. Others present: Randy Warren, Luis Tovar, Pat Mulhern, and Kelly Conover, Mulhern MRE, Inc.; Carolyn Steffl, Moses, Wittemyer, Harrison, and Woodruff, P.C.; Dan Conway; THK Associates.

CONFLICT of INTEREST Upon motion duly made, seconded and unanimously carried, the statements for the Directors filed with the State of Colorado, Division of Local Governments were ratified.

THE AGENDA The Board considered the proposed agenda. Upon motion duly made by Director Thomas, seconded by Director Perez and upon vote, the Board unanimously approved the agenda.

CONSENT AGENDA The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the regular meeting held July 20, 2017, checks listed on the check register numbered 19775 to 19821, ratification of electronic payment to Xcel Energy of \$40.63, and authorization for staff to implement disconnection procedures on accounts listed on the delinquent list dated August 14, 2017. Upon motion duly made by Director Thomas, seconded by Director Perez and upon vote, the Board unanimously approved the Consent Agenda.

DIRECTOR ITEMS Director Thomas reviewed his proposal regarding public use of the District Meeting House with the Board.

Following discussion, the Board asked for further information regarding proposed rules and to continue the discussion at the next meeting.

PUBLIC COMMENT
There was no public comment.

**CONSIDER CCAMP 2.1 PARTICIPATION AGREEMENT
WITH SOUTH METRO WATER SUPPLY AUTHORITY**
At this time, legal counsel recommends that the Board consider this agreement at the next board meeting to allow further review and changes by the South Metro Water Supply Authority attorney.

CONSIDER INCLUSION AGREEMENT REGARDING HIGHLANDS AT KINGS POINT

Randy Warren reviewed the agreement with the Board. The agreement provides an estimated amount of renewable water supply required to service the development and a requirement for payment within 30 days in the amount of 10% of costs for the purchase of renewable water. Pat Mulhern discussed renewable water supply options with the Board.

Upon motion duly made by Director Wasiecko, seconded by Director Thomas, and upon vote, the Board unanimously approved the Inclusion Agreement presented.

Mr. Conway thanked the Board for their time and consideration and left the meeting.

CONSIDER RESOLUTION ADOPTING AMENDED BY-LAWS

Carolyn Steffl reviewed the amendment language removing the requirement of listing Board vacancies in the paper as it exceeds statutory requirements.

Upon motion made by Director Thomas, seconded by Director Wasiecko and upon vote, the Board unanimously accepted the proposed changes to the By-Laws presented.

JWPP RECONVERSION PROJECT UPDATE

Pat Mulhern provided an update to the Board on the meetings and discussions between staff and consultants. CH2M continues to work on cost control proposals. CH2M will also need to provide their guarantee of process and cost per 1,000 gallons. Staff continues to meet with ACWWA and their technical committee to provide updates and open discussions on estimated costs.

There was no Board action needed.

MANAGER'S REPORT

Luis Tovar reviewed the manager's report and addressed Board questions. Luis discussed the staff recommendation to re-bid the water main replacement (snowberry line) project due to the need to revise the scope of work and piping standards to control costs.

The Board agreed with the staff recommendation to re-bid project.

CONTRACT ITEMS

There were no contract items for consideration.

REPORTS

Hughes & Stuart – The website analytics were provided in the Board packet for review.

Financial Report – Randy Warren reviewed the financial report with the Board. There was no Board action necessary.

Legal Report – Carolyn Steffl had no further information to add to her report provided.

Development Report – Randy Warren reviewed the development report with the Board.

Operating Report – Randy Warren reviewed the operating report with the Board.

Director Wasiecko asked for a status on the vacant Board position. Linda Dillon has indicated that she is interested in the position and will complete the Board application for review.

Director Wasiecko also discussed the provision of trash services by the District and the legal concerns. He has been in discussions with the Special District Association on upcoming legislative issues. The Board agreed to have staff discuss options with SDA to make a legislative pitch.

ADJOURNMENT Upon motion duly made, seconded and unanimously carried the meeting was adjourned at 8:13pm. The next regular meeting is scheduled for September 21, 2017, beginning at 6:30p.m. to be held at 8334 Sandreed Circle, Parker, CO 80134

Date: 9-21-17
READ AND APPROVED BY THE BOARD:
