

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE COTTONWOOD WATER & SANITATION DISTRICT**

July 21, 2020

at 6:30 p.m. at

188 Inverness Drive West, Suite 150,

Englewood, Colorado 80112

This meeting was also offered at <https://zoom.us>

Meeting ID 872 0645 6862

Meeting Password 138393 Phone (301) 715-8592

ATTENDEES

Directors present: Bill Thomas, Linda Dillon, Nathan Bandaries and Steve Wasiecko; Director Josh Stewart attended via electronic communication devices; Others present: Randy Warren, Toby Austin and Luis Tovar, Mulhern MRE, Inc; Kelly Conover with Mulhern MRE, Inc. attended via electronic communication device; Carolyn Steffl; Moses, Wittenmyer, Harrison, and Woodruff, P.C. attended via electronic communication device.

THE AGENDA

The Board considered the proposed agenda. Upon motion duly made by Director Thomas, seconded by Director Bandaries and upon vote, unanimously carried, the agenda was adopted.

PUBLIC COMMENT

There was no public present.

CONSENT AGENDA

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the regular meeting held June 16, 2020; approval of checks 21388 through 21427 listed on the check register, ratification of auto-payments to Xcel Energy, Century Link, and CH2M, authorization of disconnects, disclosure of potential conflicts of interest and ratification of director payments.

Upon motion duly made by Director Thomas, seconded by Director Bandaries, and upon vote, unanimously carried, the Consent Agenda was approved.

DIRECTOR ITEMS

There were no Director's items for discussion.

PUBLIC HEARING REGARDING CHANGES IN WATER FEES/PENALTIES FOR WATER CONSERVATION VIOLATIONS

Upon motion made by Director Thomas, seconded by Director Bandaries and upon vote, the Board opened a public hearing at 6:38 p.m. for discussion regarding the proposed changes in water fees/penalties for water conservation violations.

There was no public present. The public hearing was closed at 6:39 p.m.

CONSIDER RESOLUTION ADOPTING CHANGES IN WATER FEES/PENALTIES FOR WATER CONSERVATION VIOLATIONS

The Board reviewed the resolution and the proposed fees. Following Board discussion and upon motion duly made by Director Thomas, seconded by Director Dillon, and upon vote, the Board unanimously approved the resolution adopting changes in fees/penalties for water conservation violations.

CONSIDER EXTENSION OF CONSENT TO SELL AND WAIVER OF RIGHTS FOR THE CHERRY CREEK PROJECT WATER AUTHORITY MEMBERSHIP

Following Board discussion and upon motion duly made by Director Thomas, seconded by Director Dillon and upon vote, the Board unanimously approved the extension and waiver of rights through March 3, 2021.

MANAGER'S REPORT

Luis Tovar provided a presentation regarding the JWPP progress and proposed changes. A final technical memo from Jacobs is due this week outlining a 30% design. Luis addressed the Board's concerns regarding fencing around an open wetland and the use of native grasses on site.

Luis also noted that the EPA is in the process of writing our ASR permit. The Town of Castle Rock received a permit identical to Meridian which is good news showing that there could be a standard in awarding ASR permits.

Luis provided an update on the well re-drill project. Additional unexpected costs related to surging the well are expected. Staff will have costs at the next meeting.

ACTION ITEMS

Luis reviewed the action item requested below;

1. **Well Re-Drill - HRS** - Proposal provided to complete well re-drill including pumping test analysis and well documentation for an amount of **\$37,340**.

Upon motion duly made by Director Thomas, seconded by Director Bandaries and upon vote, the Board unanimously approved the expenditure.

REPORTS

Dashboard – Randy reviewed the dashboard report with the Board. Commercial volume is still down vs last year. Irrigation use is up and indoor use is slightly less.

Legal Report – Carolyn has been focusing on trash legislation and the next steps required by statute. A full amendment to the District Service Plan is not necessary with Douglas County. There has been direction from the County that publication of a Notice of Intent to provide services and allowing for a public comment period would be sufficient. Carolyn discussed the District working on a public campaign prior to publishing notice to address any community concerns. The next steps are for staff to gather information of surrounding communities/HOAs providing trash services, contact trash companies for pricing information and draft survey for Board review.

ADJOURNMENT Upon motion duly made, seconded and unanimously carried the meeting was adjourned. The next regular meeting is scheduled for August 18, 2020 beginning at 6:30 p.m. to be held at the District Management Office at 188 Inverness Drive West, Suite 150, Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: August 18, 2020

William C Thomas, secy.