

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE COTTONWOOD WATER & SANITATION DISTRICT**

September 15, 2020

at 6:30 p.m. at

188 Inverness Drive West, Suite 150,

Englewood, Colorado 80112

This meeting was also offered at <https://zoom.us>

Meeting ID 840 3763 0931

Meeting Password 713127 Phone (312) 626-6799

ATTENDEES

Directors present: Bill Thomas, Linda Dillon and Steve Wasiecko; Director Josh Stewart attended via electronic communication device; Others present: Randy Warren, Toby Austin and Luis Tovar, Mulhern MRE, Inc; Kelly Conover with Mulhern MRE, Inc. attended via electronic communication device; Carolyn Steffl; Moses, Wittemyer, Harrison, and Woodruff, P.C. attended via electronic communication device.

Upon motion duly made by Director Thomas, seconded by Director Dillon, and upon vote the Board excused Director Bandaries.

THE AGENDA

The Board considered the proposed agenda.

Upon motion duly made by Director Thomas, seconded by Director Dillon and upon vote, unanimously carried, the agenda was adopted.

PUBLIC COMMENT

There was no public present.

CONSENT AGENDA

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the regular meeting held August 18, 2020; approval of checks 21467 through 21500 listed on the revised check register provided at the meeting, ratification of auto-payments to Xcel Energy, Century Link, US Bank and CH2M, authorization of disconnects, disclosure of potential conflicts of interest and ratification of Director payments. There was discussion of the Parker Hospital accounts being listed on the delinquent list. Staff will contact the representative in the morning and follow up with and email to the board.

Following Board discussion, upon motion duly made by Director Thomas, seconded by Director Dillon, and upon vote, unanimously carried, the Consent Agenda was approved.

DIRECTOR ITEMS

There were no Director's items for discussion.

DRAFT 2021 BUDGET

Randy Warren reviewed the draft budget for 2021 for the District. Randy and Luis both addressed Board questions regarding rates, large item expenditures as well as capital projects estimated through 2028. There was no Board action at this time. This is for discussion and review only.

MANAGER'S REPORT

Luis Tovar provided a presentation on the JWPP BTS redesign. Luis compared the 30% and 60% design sets. There is a meeting scheduled for September 23, 2020 via Zoom, for staff and Board to attend.

There is a draft amendment to the design build agreement that remains under review with Jacobs.

Director Thomas asked for clarification on the WISE Water supply over the 5 year ramp-up period. SMWA has completed an extension with Denver Water and Aurora for the Binney Connection and also extended the ramp-up period by one year.

Luis also provided a visual aid for the Well D-1 Re-drill. There was board discussion regarding the drilling process.

CCC-4 Wall is scheduled for repair in the next week or so.

ACTION ITEMS

Luis reviewed the action items requested below;

1. **Well D-1 Re-Drill – Hydro Resources** – Ratification of additional work, airlifting and jetting for continued efforts of sediment removal for **\$55,660**.
2. **Well D11 Fencing** – Commercial Fence has provided a proposal to replace the current fence in disrepair for **\$3,770**.
3. **District Roof Repairs** – Staff has a proposal from Tecta America for facility repairs for **\$1,450**.

Upon motion duly made by Director Thomas, seconded by Director Dillon and upon vote, the Board unanimously ratified item #1 and approved items 2 & 3 discussed and listed above.

REPORTS

Dashboard – Randy reviewed the dashboard report with the Board. August use was similar to July. There was no Board action.

Legal Report – Carolyn asked Luis to update the Board on the Cherry Creek Alluvial Study that was extended/amended through May 2021 recently. Carolyn’s office has been working with staff on the Well D-1 redrill and the amendment for the Design Build Agreement. She will also be working on amending the Operation Agreement for the JWPP.

EXECUTIVE SESSION

There was no executive session needed.

ADJOURNMENT Upon motion duly made, seconded and unanimously carried the meeting was adjourned. The next regular meeting is scheduled for October 20, 2020 beginning at 6:30 p.m. to be held at the District Management Office at 188 Inverness Drive West, Suite 150, Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: October 20, 2020

Melissa C Thomas, Secretary